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### 3. Food Instrument Disposition

This functionality of the WIC System allows the user to review the current status of all food instruments that have been processed by the system.

#### 3.1 Food Instrument Search

The Food Instrument Search Dialog allows the user to search for food instruments that fit the selected search criteria. It is invoked in response to the following user actions:

- Selection of the Food Instrument Disposition menu item from the Activities menu described in *Chapter 06 – Search-Selection*
- Selection of the Search button on the Food Instrument Disposition described in this document.

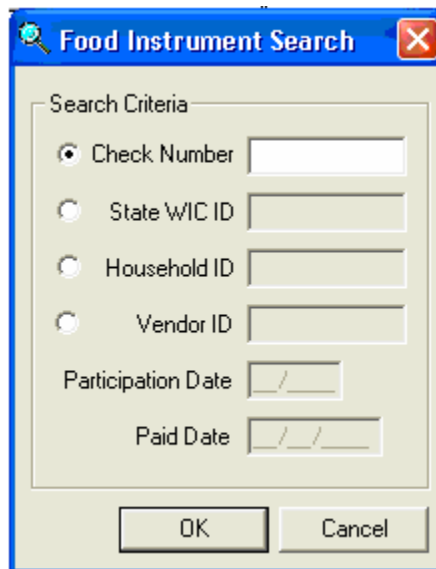


Figure 1 – Food Instrument Search Dialog

#### 3.1.1 Controls

This section describes the behavior of the controls on the Food Instrument Search Dialog.

##### 3.1.1.1 Search Criteria Radio Button Group

This control allows the user to indicate which data elements the system will check when searching for a food instrument. The radio button group consists of the following buttons:

- Check Number
- State WIC ID
- Household ID
- Vendor ID/Participation Date/Paid Date

The Check Number radio button will be initially selected.

Selection of the Check Number radio button will enable the Check Number masked edit box and disable the following controls:

- State WIC ID masked edit box
- Household ID masked edit box
- Vendor ID masked edit box
- Participation Date masked edit box
- Paid Date masked edit box

Selection of the State WIC ID radio button will enable the State WIC ID masked edit box and disable the following controls:

- Check Number masked edit box
- Household ID masked edit box
- Vendor ID masked edit box
- Participation Date masked edit box
- Paid Date masked edit box

Selection of the Household ID radio button will enable the Household ID masked edit box and disable the following controls:

- Check Number masked edit box
- State WIC ID masked edit box
- Vendor ID masked edit box
- Participation Date masked edit box
- Paid Date masked edit box

Selection of the Vendor ID/Participation Date combination radio button will enable the following controls:

- Vendor ID masked edit box
- Participation Date masked edit box
- Paid Date masked edit box

And will disable the following controls:

- Check Number masked edit box
- State WIC ID masked edit box
- Household ID masked edit box

### ***3.1.1.2 Check Number Masked Edit Box***

This control allows the user to enter the Check Number as part of the search criteria. The masked edit box will be enabled when the Food Instrument Search Dialog is active and the Check Number radio button is selected. The masked edit box will only allow entry of numeric characters. The mask for the box will be "#####". The control will initially be blank.

If fewer than the maximum number of digits are entered into the masked edit box, it will be padded on the left with zeros.

### ***3.1.1.3 State WIC ID Masked Edit Box***

This control allows the user to enter the State WIC ID as part of the search criteria. The masked edit box will be enabled when the Food Instrument Search Dialog is active and the State WIC ID radio button is selected. The masked edit box will only allow entry of alphanumeric characters. The mask for the box will be "#####". The control will initially be blank.

If fewer than the maximum number of characters are entered into the masked edit box, it will be padded on the left with zeros.

### ***3.1.1.4 Household ID Masked Edit Box***

This control allows the user to enter the Household ID as part of the search criteria. The masked edit box will be enabled when the Food Instrument Search Dialog is active and the Household ID radio button is selected. The masked edit box will only allow entry of alphanumeric characters. The mask for the box will be "#####". The control will initially be blank.

If fewer than the maximum number of characters are entered into the masked edit box, it will be padded on the left with zeros.

### ***3.1.1.5 Vendor ID Masked Edit Box***

This control allows the user to enter the Vendor ID as part of the search criteria. The masked edit box will be enabled when the Food Instrument Search Dialog is active and the Vendor ID/Participation Date/Paid Date radio button is selected.

The character type and length for the edit box will vary according to your state. The control will initially be blank.

The maximum allowed for entry is dependent upon the VendorIDLength business rule set for your state.

The character type allows alphabetic characters and digits. Alpha characters are forced to uppercase. Special characters are not accepted. The control will only allow entry of numeric characters if the VendorID\_Numeric business rule is set for your state and the mask will be "#####".

If the VendorNumeric business rule is set for your state and if less than the maximum number of digits are entered into the masked edit box, it will be padded on the left with zeros based upon the VendorNumeric business rule set for your state.

### ***3.1.1.6 Participation Date Masked Edit Box***

This control allows the user to enter the Participation Date as part of the search criteria. The masked edit box will be enabled when the Food Instrument Search Dialog is active and the Vendor ID/Participation Date/Paid Date radio button is selected. The masked edit box will only allow entry of numeric characters. The mask on the box will be “##/####” to accept a month and a four digit year. The control will initially be blank.

### ***3.1.1.7 Paid Date Calendar Date Control***

This control allows the user to enter the Paid Date as part of the search criteria. The calendar date control will be enabled when the Food Instrument Search Dialog is active and the Vendor ID/Participation Date/Paid Date radio button is selected. The control will initially be blank.

### ***3.1.1.8 OK Button***

This control allows the user to exit the Food Instrument Search Dialog and begin the search for food instruments. The OK button will be enabled when the Dialog is active. It will not have a mnemonic. Characteristics for the OK button are defined in *Consistencies*.

### ***3.1.1.9 Cancel Button***

This control will allow the user to exit the Food Instrument Search Dialog and return to the calling Dialog. The Cancel button will be enabled when the Dialog is active. It will not have a mnemonic. Characteristics for the Cancel button are defined in *Consistencies*.

## **3.1.2 Processes**

This section describes the processes (navigation) that take place as a result of the actions taken on the Food Instrument Search Dialog.

### ***3.1.2.1 Initializing the Interface***

Upon initial presentation of the dialog:

- The title bar text will be set to “Food Instrument Search”
- All controls are initially blank.

### ***3.1.2.2 Edits***

Upon selection of the OK button, the system will check that a selection is made in the following controls:

- Search Criteria radio button group

If an entry is not made in the above-listed control, the system will invoke a standard error message with the text “A selection is required in the Search Criteria.”

If an invalid date is entered in a date control, the system will invoke a standard error message with the text “Invalid date entered.”

If a date is entered in the Paid Date masked edit box, it must be equal to or less than the current system date. If the entry is greater than the system date the system will invoke a standard error message with the text “Date entered must be less than or equal to today’s date.”

When the Check Number radio button is selected, an entry is required in the following control:

- Check Number masked edit box

If an entry is not made in the above-listed control, the system will invoke a standard error message with the text “An entry is required for the Check Number.”

When the State WIC ID radio button is selected, an entry is required in the following control:

- State WIC ID masked edit box

If an entry is not made in the above-listed control, the system will invoke a standard error message with the text “An entry is required for the State WIC ID.”

When the Household ID radio button is selected, an entry is required in the following control:

- Household ID masked edit box

If an entry is not made in the above-listed control, the system will invoke a standard error message with the text “An entry is required for the Household ID.”

When the Vendor ID/Participation Date/Paid Date combination radio button is selected, an entry is required in the following control:

- Vendor ID masked edit box

If an entry is not made in the above-listed control, the system will invoke a standard error message with the text “An entry is required for the Vendor ID.”

When the Vendor ID/Participation Date/Paid Date combination radio button is selected, an entry is also required in one of the following controls:

- Participation Date masked edit box
- Paid Date masked edit box

If an entry is not made in one of the above-listed controls, the system will invoke a standard error message with the text “An entry is required for the Participation Date or Paid Date.”

### ***3.1.2.3 Search for Food Instruments Meeting Criteria***

Upon successful completion of the above-listed edits, the system will search for food instruments that meet the criteria entered into the Search Criteria controls for the selected Clinic only.

The system will provide a hard search for the controls. A hard search will search for exact matches to the values entered.

When matching food instruments are found, the system will exit the Food Instrument Search Dialog and return to the Food Instrument Disposition Dialog as described in this document.

If no records are found that meet the Search Criteria on the Food Instrument Search Dialog, the system will invoke a standard information message with the text “No food instruments matching your search criteria could be found. Please try again, with different search criteria.” The system will then return to the Food Instrument Search Dialog.

### 3.2 Food Instrument Disposition

This Dialog allows the user to view the list of food instruments that matched the search criteria as entered on the Food Instrument Search Dialog. It is invoked when the user selects the OK button from the Food Instrument Search Dialog.

The food instrument list will be populated based upon the search criteria selected on the Food Instrument Search Dialog:

- The list will contain the food instrument with a specific check number when the Check Number was entered as the search criteria (Check Number view)
- The list will contain all food instruments issued for a specific participant when their State WIC ID was entered as the search criteria (State WIC ID view)
- The list will contain all food instruments issued for the members of a household when their Household ID was entered as the search criteria (Household ID view)
- The list will contain all food instruments that were redeemed at a specific Vendor, and were either issued for a specific participation month or were redeemed on a specific date, when a combination of Vendor ID and Participation Date/Paid Date was entered as the search criteria (Vendor ID/Participation Date/Paid Date view)

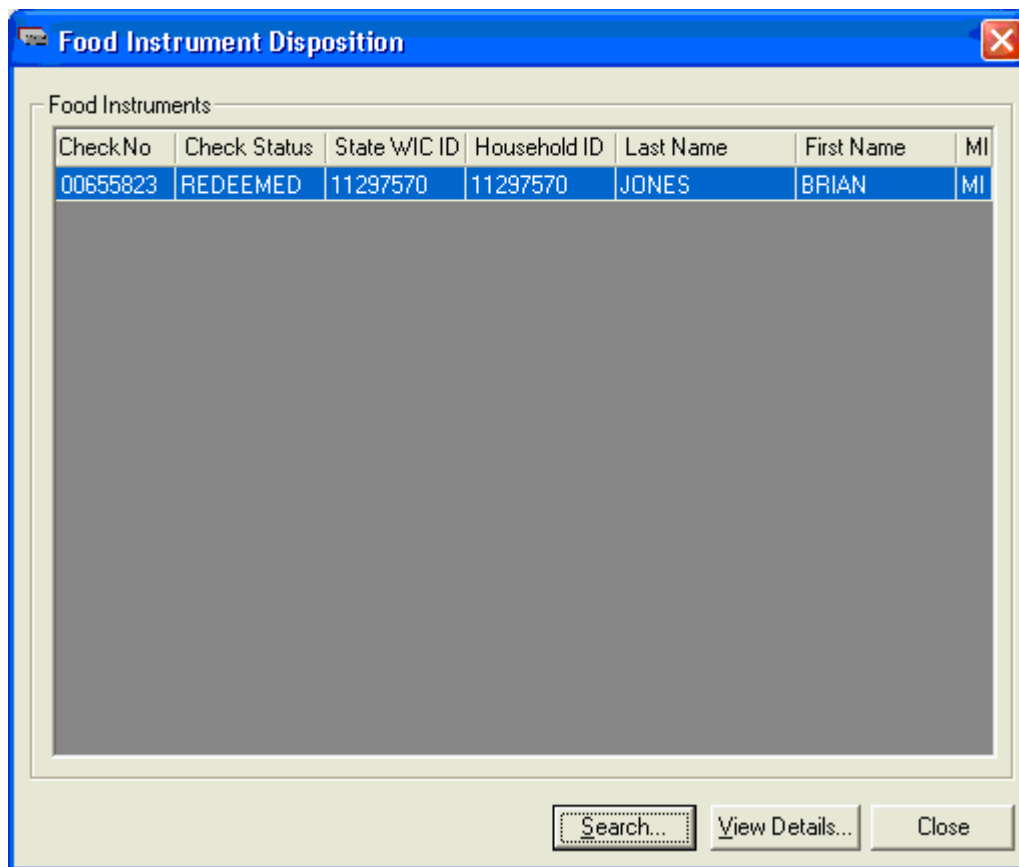
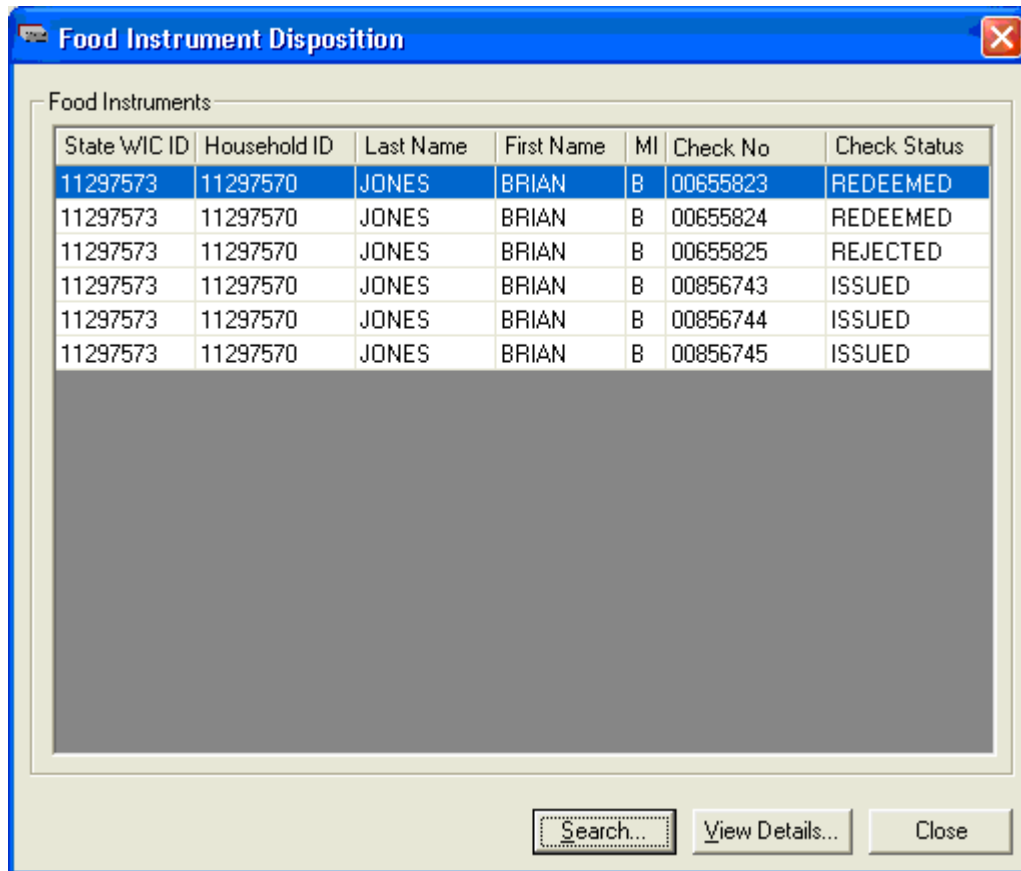


Figure 2 - Food Instrument Disposition Dialog – Check Number View

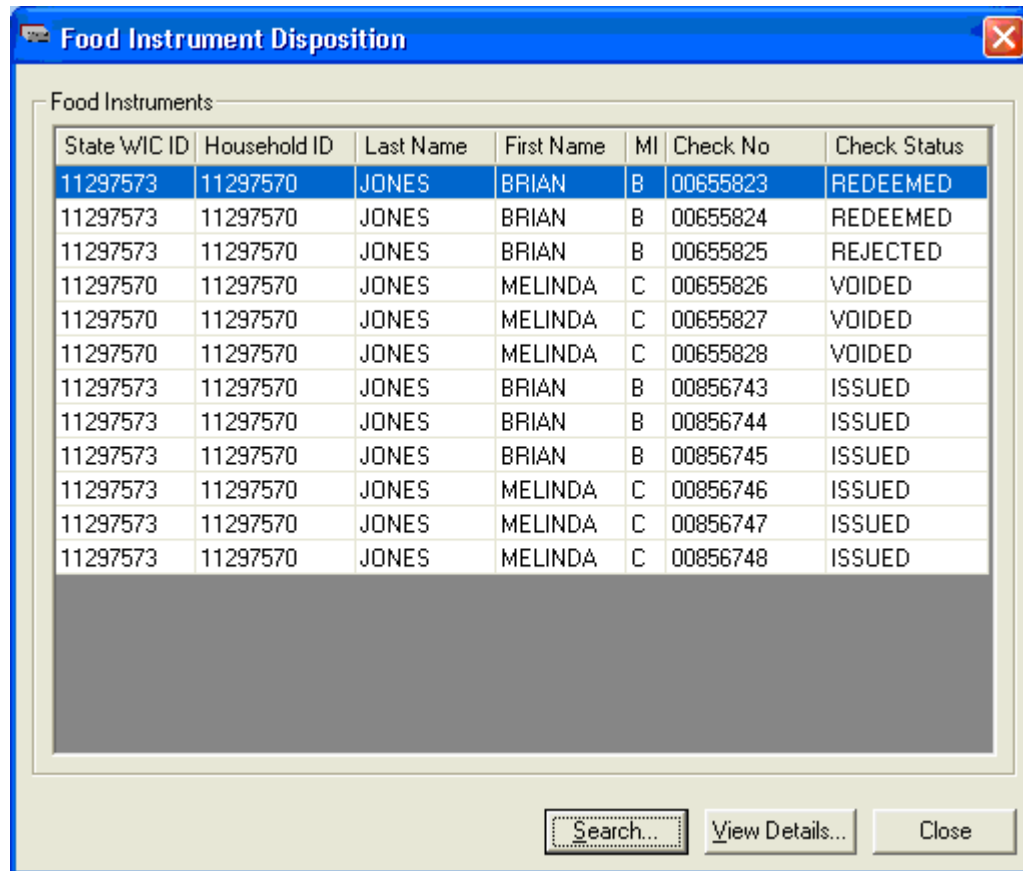




The dialog box is titled "Food Instrument Disposition" and contains a table of food instrument data. The table has seven columns: State WIC ID, Household ID, Last Name, First Name, MI, Check No, and Check Status. The first six rows of data are visible, showing instruments for JONES, BRIAN, with various check numbers and statuses (REDEEMED, REJECTED, ISSUED). Below the table is a large gray rectangular area. At the bottom of the dialog are three buttons: "Search...", "View Details...", and "Close".

State WIC ID	Household ID	Last Name	First Name	MI	Check No	Check Status
11297573	11297570	JONES	BRIAN	B	00655823	REDEEMED
11297573	11297570	JONES	BRIAN	B	00655824	REDEEMED
11297573	11297570	JONES	BRIAN	B	00655825	REJECTED
11297573	11297570	JONES	BRIAN	B	00856743	ISSUED
11297573	11297570	JONES	BRIAN	B	00856744	ISSUED
11297573	11297570	JONES	BRIAN	B	00856745	ISSUED

Figure 3 - Food Instrument Disposition Dialog – State WIC ID Number View



The dialog box is titled "Food Instrument Disposition" and contains a table of food instrument data. The table has seven columns: State WIC ID, Household ID, Last Name, First Name, MI, Check No, and Check Status. The data is as follows:

State WIC ID	Household ID	Last Name	First Name	MI	Check No	Check Status
11297573	11297570	JONES	BRIAN	B	00655823	REDEEMED
11297573	11297570	JONES	BRIAN	B	00655824	REDEEMED
11297573	11297570	JONES	BRIAN	B	00655825	REJECTED
11297570	11297570	JONES	MELINDA	C	00655826	VOIDED
11297570	11297570	JONES	MELINDA	C	00655827	VOIDED
11297570	11297570	JONES	MELINDA	C	00655828	VOIDED
11297573	11297570	JONES	BRIAN	B	00856743	ISSUED
11297573	11297570	JONES	BRIAN	B	00856744	ISSUED
11297573	11297570	JONES	BRIAN	B	00856745	ISSUED
11297573	11297570	JONES	MELINDA	C	00856746	ISSUED
11297573	11297570	JONES	MELINDA	C	00856747	ISSUED
11297573	11297570	JONES	MELINDA	C	00856748	ISSUED

At the bottom of the dialog, there are three buttons: "Search...", "View Details...", and "Close".

Figure 4 - Food Instrument Disposition Dialog – Household ID View

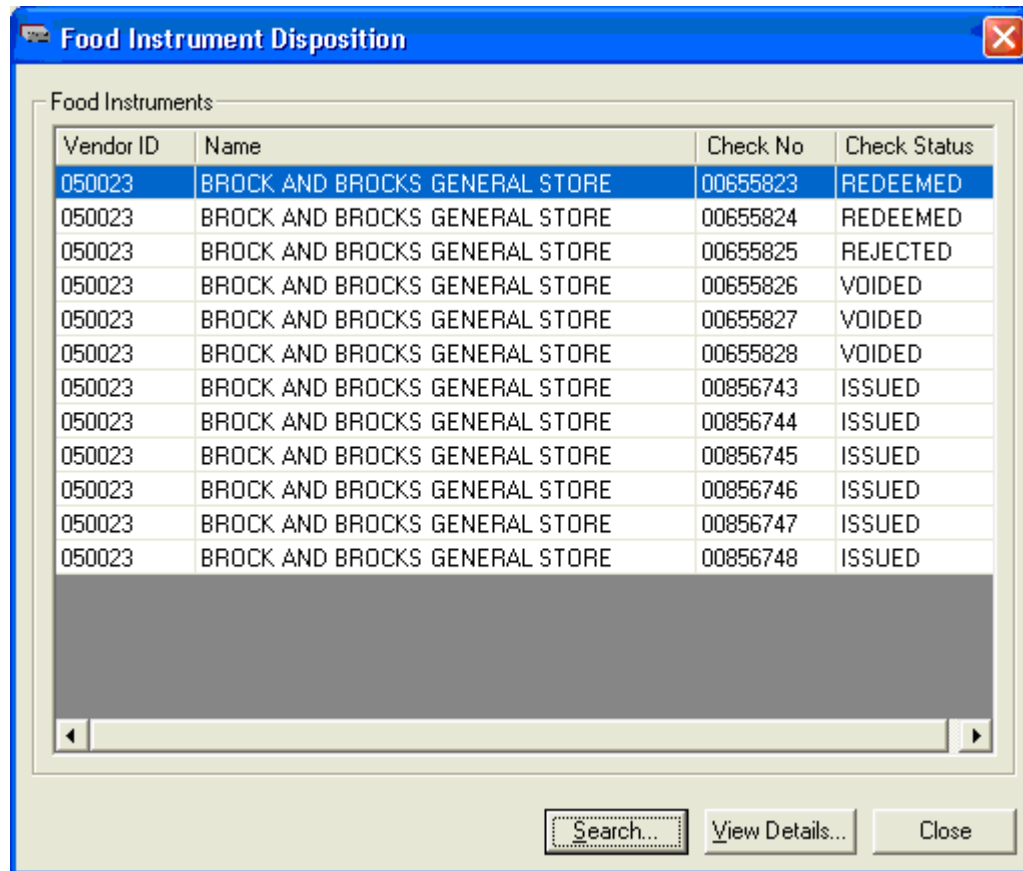


Figure 5 - Food Instrument Disposition Dialog – Vendor ID/Participation Date/Paid Date View

### 3.2.1 Controls

This section describes the behavior of the controls on the Food Instrument Disposition Dialog.

#### 3.2.1.1 Food Instrument List Display Grid (All Views)

This control allows the user to select the appropriate food instrument to view. The display grid contains columns that vary depending on the current view of the food instrument list.

In the **Check Number** view, the food instrument list contains the following columns:

- Check Number (Check No)
- Check Status
- State WIC ID
- Household ID
- Last Name
- First Name
- Middle Initial (MI)

In the **State WIC ID** and **Household ID** views, the food instrument list contains the following columns:

- State WIC ID
- Household ID
- Last Name
- First Name
- Middle Initial (MI)
- Check Number (Check No)
- Check Status

In the **Vendor ID/Participation Date/Paid Date** view, the food instrument list contains the following columns:

- Vendor ID
- Vendor Name
- Check Number (Check No)
- Check Status

The sort order of the food instrument list will vary depending on the current view of the list as follows:

- In the Check Number view, the participant list will be sorted by ascending Check Number. The first entry will initially be selected.
- In the State WIC ID view, the food instrument list will be sorted by State WIC ID and ascending Check Number. The first entry will initially be selected.
- In the Household ID view, the food instrument list will be sorted by Household ID, State WIC ID, and ascending Check Number. The first entry will initially be selected.
- In the Vendor ID/Participation Date/Paid Date view, the food instrument list will be sorted by Vendor ID and ascending Check Number. The first entry will initially be selected.

The data in the grid is read-only.

#### ***3.2.1.2 Search Button***

This control allows the user to invoke the Food Instrument Search function. The Search button will be enabled when the Dialog is active. It has a mnemonic of “S”.

#### ***3.2.1.3 View Detail Button***

This control allows the user to view the details of the selected food instrument. The View Detail button will be enabled when the Dialog is active. It has a mnemonic of “V”.

#### ***3.2.1.4 Close Button***

This control allows the user to exit the Food Instrument Disposition Dialog and return to the main State Office application Dialog. The Close button will be enabled when the Dialog is active. Characteristics for the Close button are defined in *Consistencies*.

### **3.2.2 Processes**

This section describes the processes (navigation) that take place as a result of the actions taken on the Food Instrument Disposition Dialog.

#### ***3.2.2.1 Initializing the Interface***

Upon initial presentation of the dialog;, the title bar text will be set to "Food Instrument Disposition"

The Food Instruments grid will display results from the Food Instrument Search described above in this document.

#### ***3.2.2.2 Edits***

All controls on the Food Instrument Disposition Dialog are read-only; therefore, there are no edits performed.

#### ***3.2.2.3 Search for Food Instruments***

Upon selection of the Search button, the system will invoke the Food Instrument Search Dialog described in this document.

#### ***3.2.2.4 View Detail***

Upon selection of the View Detail button, the system will invoke the Food Instrument Detail Dialog described in this document.

### 3.3 Food Instrument Detail

This Dialog allows the user to view the detail information about a food instrument. It is invoked when the user selects the View Detail button on the Food Instrument Disposition Dialog as described in this document.

Food Instrument Information		
Check Number	00655823	FI Type 00320
Status	REDEEMED	Clinic 02 05
Issued Date	06/17/2002	Mailed Check Yes
First Date to Use	06/17/2002	Participation Date 06/2002
Paid Date	07/01/2002	Expiration Date 09/16/2004
Void Date	N/A	Last Date to Use 07/16/2002
Reported Stolen Date	N/A	Paid Amount \$ 15.45
		Void Reason N/A

Participant Information	
State WIC ID	11297573
Name	JONES, BRIAN B.
WIC Category	Child
Household ID	11297570
Priority	3

Vendor Information		
Vendor ID	050023	Stamp Number 10285
Vendor Name	BROCK AND BROCKS GENERAL STORE	Peer Group 02733
Average Price	\$ 15.35	Percent Over 25 %
		Maximum Price \$ 15.50

Buttons: Reject Information..., Food Items..., Close

Figure 6 – Food Instrument Detail Dialog

#### 3.3.1 Controls

This section describes the behavior of the controls on the Food Instrument Detail Dialog.

##### 3.3.1.1 Check Number Text and Value Label

This control allows the user to view the check number of the food instrument. The value label will be filled with the value of the Serial-No attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog.

### ***3.3.1.2 FI Type Text and Value Label***

This control allows the user to view the food instrument type of the food instrument. The value label will be filled with the value of the Food-Instrument-Type attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.3 Clinic Text and Value Labels***

These controls allow the user to view the clinic where the food instrument was issued. The value labels will be filled with the value of the Service-Site-ID attributes of the FOOD-INSTRUMENT-SET entity. The values will display in the inverse color of the Dialog. If the information is not currently available, the value labels will be blank.

### ***3.3.1.4 Status Text and Value Label***

This control allows the user to view the current status of the food instrument. The value label will be filled with one of the following values that represent the current status of the food instrument:

- REDEEMED
- VOIDED
- STOLEN
- EXPIRED
- ISSUED

It will display in the inverse color of the Dialog.

### ***3.3.1.5 Mailed Check Text and Value Label***

This control displays an indicator of whether or not the check was mailed to the participant. The value label will display either 'Yes' or 'No'. It will display in the inverse color of the dialog.

### ***3.3.1.6 Issued Date Text and Value Label***

This control allows the user to view the issued date of the food instrument. The value label will be filled with the value of the Issued-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.7 Participation Date Text and Value Label***

This control allows the user to view the participation date of the food instrument. The value label will be filled with the value of the Participation-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.8 Expiration Date Text and Value Label***

This control allows the user to view the expiration date of the food instrument. The value label will be filled with the value of the Expiration-Date attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

### ***3.3.1.9 First Date to Use Text and Value Label***

This control allows the user to view the first date to use of the food instrument. The value label will be filled with the value of the First-Use-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.10 Last Date to Use Text and Value Label***

This control allows the user to view the last date to use of the food instrument. The value label will be filled with the value of the Last-Use-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.11 Paid Date Text and Value Label***

This control allows the user to view the paid date of the food instrument. The value label will be filled with the value of the Paid-Date attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

### ***3.3.1.12 Paid Amount Text and Value Label***

This control allows the user to view the paid amount of the food instrument. The value label will be filled with the value of the Paid-Amt attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information applies to the current status of the food instrument, the value will display in the “\$#####.##” format. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

### ***3.3.1.13 Void Date Text and Value Label***

This control allows the user to view the date that the food instrument was voided. The value label will be filled with the value of the Voided-Date attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.



#### ***3.3.1.14 Void Reason Text and Value Label***

This control allows the user to view the reason that the food instrument was voided. The value will be populated from the appropriate value in the reference dictionary table of the lookup database for the Void-Reason attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

#### ***3.3.1.15 Reported Stolen Date Text and Value Label***

This control allows the user to view the date that the food instrument was reported as stolen. The value label will be filled with the value of the Reported-Stolen-Date attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

#### ***3.3.1.16 State WIC ID Text and Value Label***

This control allows the user to view the State WIC ID of the participant who was issued the food instrument. The value label will be filled with the value of the State-WIC-ID attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

#### ***3.3.1.17 Household ID Text and Value Label***

This control allows the user to view the Household ID of the participant who was issued the food instrument. The value label will be filled with the value of the Household-ID attribute of the MEMBER entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

#### ***3.3.1.18 Name Text and Value Label***

This control allows the user to view the name of the participant who was issued the food instrument. The value label will be filled with the value of the Last-Name, First-Name and Middle-Initial attributes of the MEMBER entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

The value will display in {last name}, {first name} {middle initial}. format.

#### ***3.3.1.19 WIC Category Text and Value Label***

This control allows the user to view the WIC Category of the participant who was issued the food instrument. The value will be populated from the appropriate value in the reference dictionary table of the lookup database for the WIC-Status attribute of the MEMBER entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.20 Priority Text and Value Label***

This control allows the user to view the priority assigned to the participant who was issued the food instrument. The value label will be filled with the value of the Priority attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.21 Vendor ID Text and Value Label***

This control allows the user to view the Vendor ID of the vendor where the food instrument was redeemed. The value label will be filled with the value of the Vendor-ID attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.22 Stamp Number Text and Value Label***

This control allows the user to view the stamp number of the vendor where the food instrument was redeemed. The value label will be filled with the value of the Stamp-Number attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.23 Peer Group Text and Value Label***

This control allows the user to view the peer group of the vendor where the food instrument was redeemed. The value label will be filled with the value of the Peer-Group attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.24 Vendor Name Text and Value Label***

This control allows the user to view the name of the vendor where the food instrument was redeemed. The value label will be filled with the value of the Trade-Name attribute of the VENDOR entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.3.1.25 Average Price Text and Value Label***

This control allows the user to view the vendor peer group average price for the food instrument type of the food instrument at the time it was redeemed. The value label will be filled with the value of the Avg-Price attribute of the PEER-GROUP-FOOD-INST-TYPE-PRICE entity. It will display in the inverse color of the Dialog. If the information is available the value will display in the “\$#####.##” format. If the information is not currently available, the value label will be blank.

### ***3.3.1.26 Percent Over Text and Value Label***

This control allows the user to view the vendor peer group percent over value. The value label will be filled with the value of the Percent-Over attribute of the PEER-GROUP entity. It will be displayed as a percent greater or less than 100%. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank. If the information is available the value will display in the “###%” format.

### ***3.3.1.27 Maximum Price Text and Value Label***

This control allows the user to view the vendor peer group maximum price for the food instrument type of the food instrument at the time it was redeemed. The value label will be filled with the total value of the Max-Price attribute on the PEER-GROUP-FOOD-ITEM-HISTORY table for all of the food items (records in the FOOD-ITEM-ON-CHECK table) on the food instrument. The system will compare the value of the Paid-Date attribute of the FOOD-INSTRUMENT entity to the Changed-DT-Time attribute on the PEER-GROUP-FOOD-ITEM-HISTORY table to determine which record contains the Max-Price at the time the food instrument was redeemed. The value label will display in the inverse color of the Dialog. If the information is available the value will display in the “\$#####.##” format. If the information is not currently available, the value label will be blank.

### ***3.3.1.28 Reject Information Button***

This control allows the user to view the reason(s) that the selected food instrument was rejected. The Reject Information button will be enabled when the Dialog is active and if the Rejected column of the FoodInstrument table = “Y” for the selected Food Instrument. It has a mnemonic of “R”.

### ***3.3.1.29 Food Items Button***

This control allows the user to view the food items that printed on the selected food instrument. The Food Items button will be enabled when the Dialog is active and the food instrument contains food items on the FOOD-ITEM-ON-CHECK table. It has a mnemonic of “F”.

### ***3.3.1.30 Close Button***

This control will allow the user to exit the Food Instrument Detail Dialog and return to the Food Instrument Disposition Dialog. The Close button will be enabled when the Dialog is active. It has no mnemonic. Characteristic for the Close button are defined in *Consistencies*.

## **3.3.2 Processes**

This section describes the processes (navigation) that take place as a result of the actions taken on the Food Instrument Detail Dialog.

### ***3.3.2.1 Initializing the Interface***

Upon initial presentation of the dialog, the title bar text will be set to “Food Instrument Detail”

The detail of the selected food instrument is displayed as defined for each field in the Controls section above.

### ***3.3.2.2 Edit for Required Entry in Controls***

All controls on the Food Instrument Detail Dialog are read-only; therefore, there are no edits performed.

### ***3.3.2.3 Reject Information***

Upon selection of the Reject Information button, the system will invoke the Food Instrument Reject Information Dialog described in this document.

### ***3.3.2.4 Food Items***

Upon selection of the Food Items button, the system will invoke the Food Instrument Items Dialog described in this document.

### 3.4 Food Instrument Reject Information

This Dialog allows the user to view the reject information for a food instrument. It is invoked when the user selects the Reject Information button from the Food Instrument Detail Dialog as described in this document.



Figure 7 – Food Instrument Reject Information Dialog

#### 3.4.1 Controls

This section describes the behavior of the controls on the Food Instrument Reject Information Dialog.

##### 3.4.1.1 Check Number Text and Value Label

This control allows the user to view the check number of the food instrument. The value label will be filled with the value of the Serial-No attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog.

##### 3.4.1.2 Reject Reasons Display Grid

This control allows the user to view the reasons that the food instrument was ever rejected by the WIC bank. The display grid contains the following columns:

- Reject Date
- Reject Reason

The grid will contain an entry for each reject reason that was recorded for the food instrument. The entries will be sorted in descending order according to the value of the Reject Date and Reject Reason columns. The data in the grid is read-only.

If the food instrument was ever rejected by the bank (even if it is eventually paid) and has the associated rejected reason information in the FoodInstrumentRejection table it will be displayed in this grid.

#### ***3.4.1.3 Close Button***

This control will allow the user to exit the Food Instrument Reject Information Dialog and return to the Food Instrument Detail Dialog. The Close button will be enabled when the Dialog is active. It has no mnemonic. Characteristics for the Close button are defined in *Consistencies*.

### **3.4.2 Processes**

#### ***3.4.2.1 Initializing the Interface***

Upon initial presentation of the dialog, the title bar text will be set to "Food Instrument Reject Information"

The Check Number value label will display the currently selected check number

The Reject Reasons display grid will contain an entry for each reject reason that was recorded for the food instrument.

#### ***3.4.2.2 Edits***

There are no updateable controls on this dialog, therefore no edits are defined.

#### ***3.4.2.3 Saving the Data***

There are no updateable controls on this dialog, therefore no data is saved.

### 3.5 Food Instrument Items

This Dialog allows the user to view the food items that printed on a food instrument. It is invoked when the user selects the Food Items button from the Food Instrument Detail Dialog as described in this document.

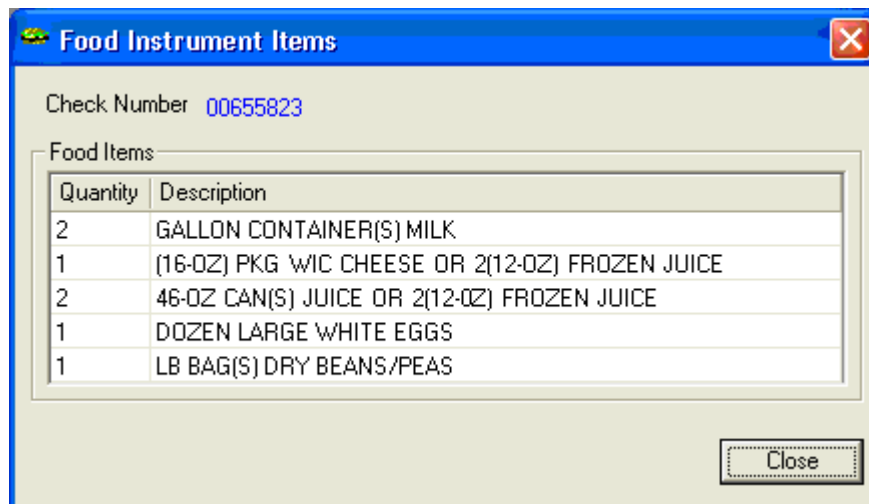


Figure 8 – Food Instrument Items Dialog

#### 3.5.1 Controls

This section describes the behavior of the controls on the Food Instrument Items Dialog.

##### 3.5.1.1 Check Number Text and Value Label

This control allows the user to view the check number of the food instrument. The value label will be filled with the value of the Serial-No attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog.

##### 3.5.1.2 Food Items Display Grid

This control allows the user to view the reasons that the food instrument was rejected by the WIC bank. The display grid contains the following columns:

- Quantity
- Description

The grid will contain an entry for each food item that printed on the food instrument. The entries will be sorted in the order that the food items printed on the food instrument. The data in the grid is read-only.

### **3.5.1.3 Close Button**

This control will allow the user to exit the Food Instrument Items Dialog and return to the Food Instrument Detail Dialog. The Close button will be enabled when the Dialog is active. Characteristics for the Close button are defined in *Consistencies*.

## **3.5.2 Processes**

Upon initial presentation of the dialog, the title bar text will be set to "Food Instrument Items"

The Check Number value label will display the currently selected check number

The Food Items display grid will contain an entry for each food item that printed on the food instrument.

### **3.5.2.1 Edits**

There are no updateable controls on this dialog, therefore no edits are defined.

### **3.5.2.2 Saving the Data**

There are no updateable controls on this dialog, therefore no data is saved.



### 3.6 EBT Food Instrument Search

The EBT Food Instrument Search Dialog allows the user to search for EBT food instruments that fit the selected search criteria. It is invoked in response to the following user actions:

- Selection of the EBT Food Instrument Disposition menu item from the Activities menu described in *Chapter 06 – Search-Selection*
- Selection of the EBT Food Instrument Disposition menu item from the Activities menu described in *State Office Chapter 08 – Search-Selection*
- Selection of the Search button on the EBT Food Instrument Disposition described in this document.

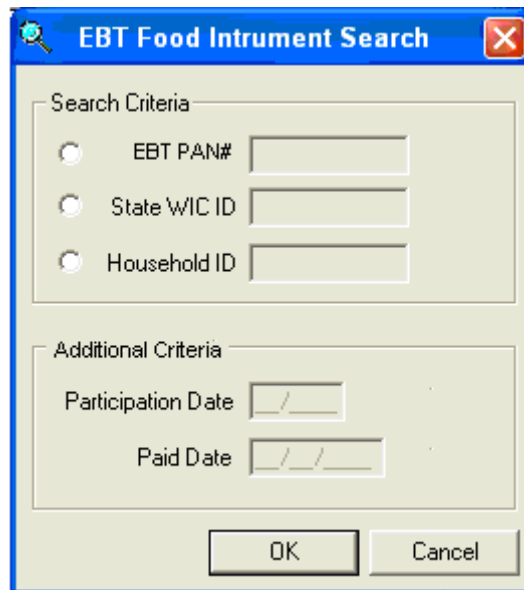


Figure 9 – EBT Food Instrument Search Dialog- EBT Ready

#### 3.6.1 Controls

This section describes the behavior of the controls on the EBT Food Instrument Search Dialog.

##### 3.6.1.1 Search Criteria Radio Button Group

This control allows the user to indicate which data elements the system will check when searching for a food instrument. The radio button group consists of the following buttons:

- EBT PAN#
- State WIC ID
- Household ID

Selection of the State WIC ID radio button will enable the State WIC ID masked edit box and disable the following controls:

- EBT PAN# masked edit box
- Household ID masked edit box

Selection of the EBT PAN# radio button will enable the EBT PAN# masked edit box and disable the following controls:

- State WIC ID masked edit box
- Household ID masked edit box

Selection of the Household ID radio button will enable the Household ID masked edit box and disable the following controls:

- EBT PAN# masked edit box
- State WIC ID masked edit box

#### Additional Criteria Group

This control allows the user to indicate which data elements the system will check when searching for a food instrument. The group will be enabled when the EBT Food Instrument Search Dialog is active. The group consists of the following criteria:

- Participation Date masked edit box
- Paid Date masked edit box

#### ***3.6.1.2 EBT PAN# Masked Edit Box***

This control allows the user to enter the EBT PAN# as part of the search criteria. The masked edit box will be enabled when the EBT Food Instrument Search Dialog is active and the EBT PAN# radio button is selected. The masked edit box will only allow entry of digits. The control will initially be blank.

If fewer than the maximum number of characters are entered into the masked edit box, it will be padded on the left with zeros.

#### ***3.6.1.3 State WIC ID Masked Edit Box***

This control allows the user to enter the State WIC ID as part of the search criteria. The masked edit box will be enabled when the EBT Food Instrument Search Dialog is active and the State WIC ID radio button is selected. The masked edit box will only allow entry of alphanumeric characters. The mask for the box will be "#####". The control will initially be blank.

If fewer than the maximum number of characters are entered into the masked edit box, it will be padded on the left with zeros.

#### ***3.6.1.4 Household ID Masked Edit Box***

This control allows the user to enter the Household ID as part of the search criteria. The masked edit box will be enabled when the EBT Food Instrument Search Dialog is active and the Household ID radio button is selected. The masked edit box will only allow entry of alphanumeric characters. The mask for the box will be "#####". The control will initially be blank.

If fewer than the maximum number of characters are entered into the masked edit box, it will be padded on the left with zeros.

#### ***3.6.1.5 Participation Date Masked Edit Box***

This control allows the user to enter the Participation Date as part of the search criteria. The masked edit box will be enabled when the EBT Food Instrument Search Dialog is active. The masked edit box will only allow entry of numeric characters. The mask on the box will be “###/####” to accept a month and a four digit year. The control will initially be blank.

#### ***3.6.1.6 Paid Date Calendar Date Control***

This control allows the user to enter the Paid Date as part of the search criteria. The calendar date control will be enabled when the EBT Food Instrument Search Dialog is active. The control will initially be blank.

#### ***3.6.1.7 OK Button***

This control allows the user to exit the EBT Food Instrument Search Dialog and begin the search for food instruments. The OK button will be enabled when the Dialog is active. It will not have a mnemonic. Characteristics for the OK button are defined in *Consistencies*.

#### ***3.6.1.8 Cancel Button***

This control will allow the user to exit the EBT Food Instrument Search Dialog and return to the calling Dialog. The Cancel button will be enabled when the Dialog is active. It will not have a mnemonic. Characteristics for the Cancel button are defined in *Consistencies*.

### **3.6.2 Processes**

This section describes the processes (navigation) that take place as a result of the actions taken on the EBT Food Instrument Search Dialog.

#### ***3.6.2.1 Initializing the Interface***

Upon initial presentation of the dialog, the title bar text will be set to “EBT Food Instrument Search”

All controls are initially blank.

#### ***3.6.2.2 Edits***

Upon selection of the OK button, the system will check that a selection is made in the following controls:

- Search Criteria radio button group

If an entry is not made in the above-listed control, the system will invoke a standard error message with the text “A selection is required in the Search Criteria.”

If an invalid date is entered in the Paid Date calendar date control, the system will invoke a standard error message with the text “Invalid date entered.”

If a date is entered in the Paid Date calendar date control, it must be equal to or less than the current system date. If the entry is greater than the system date the system will invoke a standard error message with the text “Date entered must be less than or equal to today’s date.”

If the EBT PAN# radio button is selected and an entry is not made in the EBT PAN# masked edit box, the system will invoke a standard error message with the text “An entry is required for the EBT PAN#.”

If the State WIC ID radio button is selected and an entry is not made in the State WIC ID masked edit box, the system will invoke a standard error message with the text “An entry is required for the State WIC ID.”

If Household ID radio button is selected and an entry is not made in the Household ID masked edit box, the system will invoke a standard error message with the text “An entry is required for the Household ID.”

If an invalid month/year is entered in the Participation Date masked edit box, the system will invoke a standard error message with the text “An invalid date is entered for the {control}.”

### ***3.6.2.3 Search for Food Instruments Meeting Criteria***

Upon successful completion of the above-listed edits, the system will search for food instruments that meet the criteria entered into the Search Criteria controls for the selected Clinic only.

The system will provide a hard search for the controls. A hard search will search for exact matches to the values entered.

When matching food instruments are found, the system will exit the EBT Food Instrument Search Dialog and return to the EBT Food Instrument Disposition Dialog as described in this document.

If no records are found that meet the Search Criteria on the EBT Food Instrument Search Dialog, the system will invoke a standard information message with the text “No food instruments matching your search criteria could be found. Please try again, with different search criteria.” The system will then return to the EBT Food Instrument Search Dialog.

### 3.7 EBT Food Instrument Disposition

This Dialog allows the user to view the list of food instruments that matched the search criteria as entered on the EBT Food Instrument Search Dialog. It is invoked when the user selects the OK button from the EBT Food Instrument Search Dialog.

The food instrument list will be populated based upon the search criteria selected on the EBT Food Instrument Search Dialog:

- The list will contain all food instruments for the specific EBT card PAN# entered as the search criteria (Serial Number view)
- The list will contain all food instruments issued for a specific participant when their State WIC ID was entered as the search criteria (State WIC ID view)
- The list will contain all food instruments issued for the members of a household when their Household ID was entered as the search criteria (Household ID view)
- The list will contain all food instruments subset for the specific participation month or paid latest paid date or a combination when Participation Date and/or Paid Date were entered as the search criteria (Participation Date/Paid Date additional criteria view)

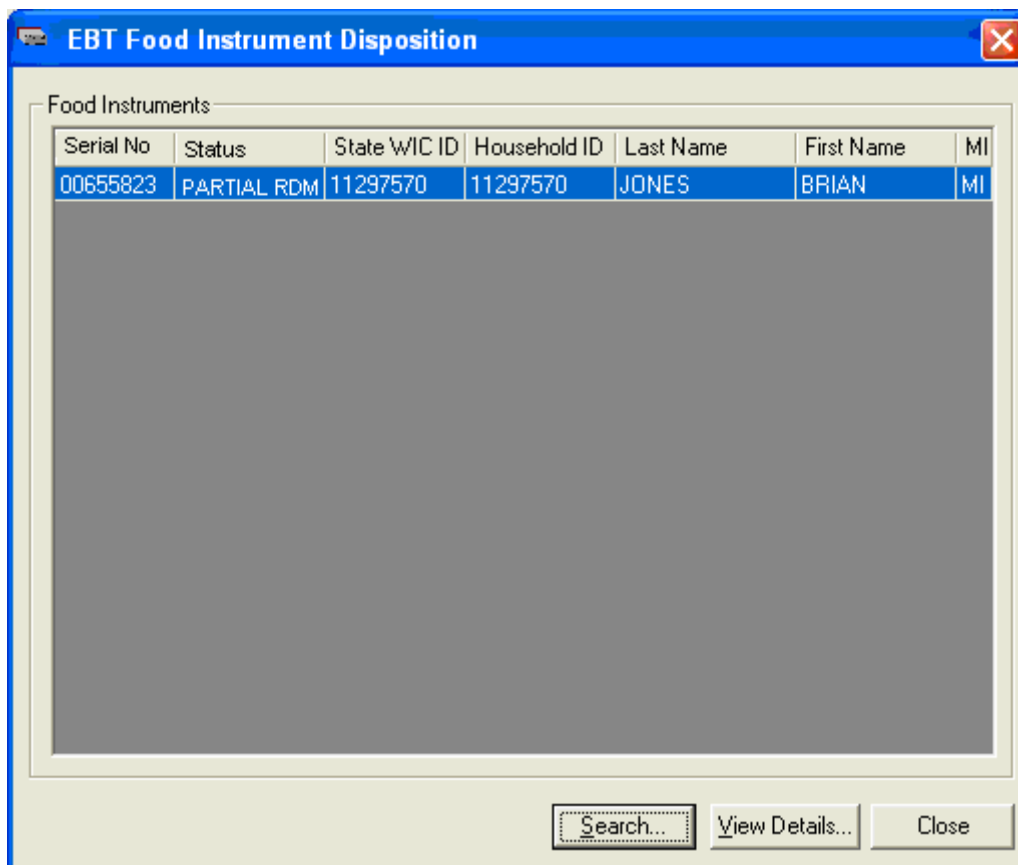
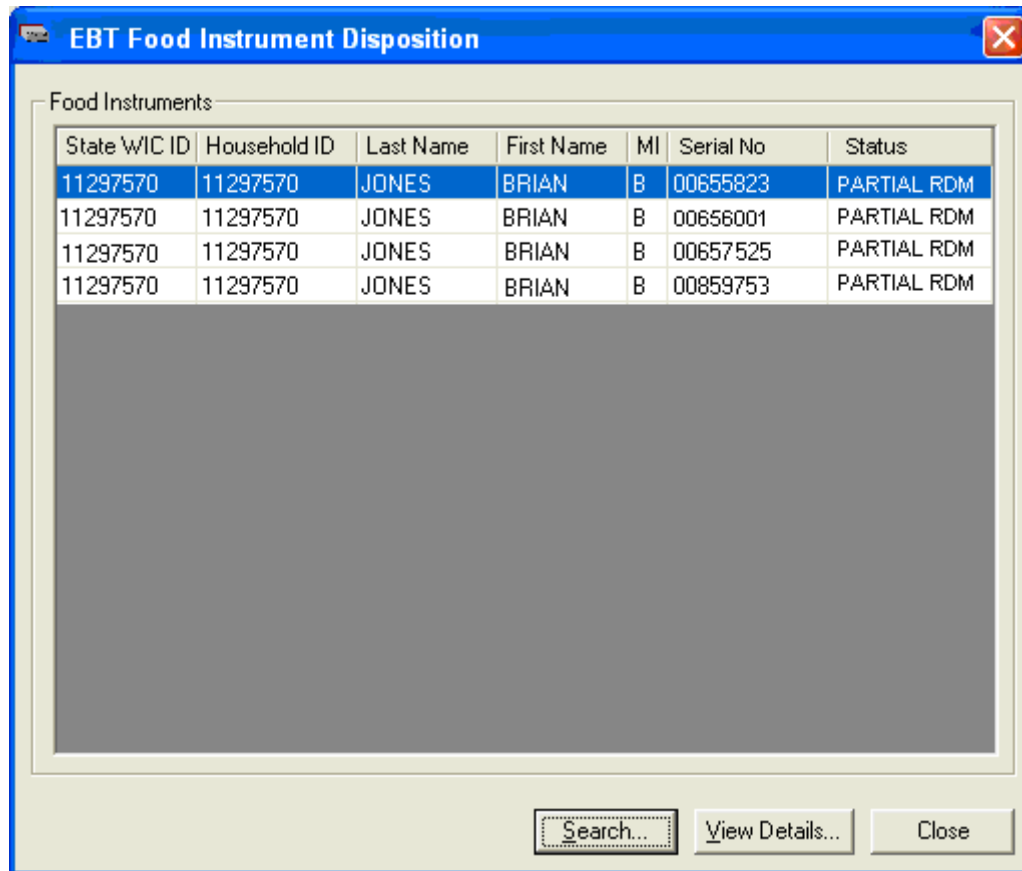


Figure 10 - EBT Food Instrument Disposition Dialog – EBT Serial Number View



**Figure 11 - EBT Food Instrument Disposition Dialog – State WIC ID Number View**

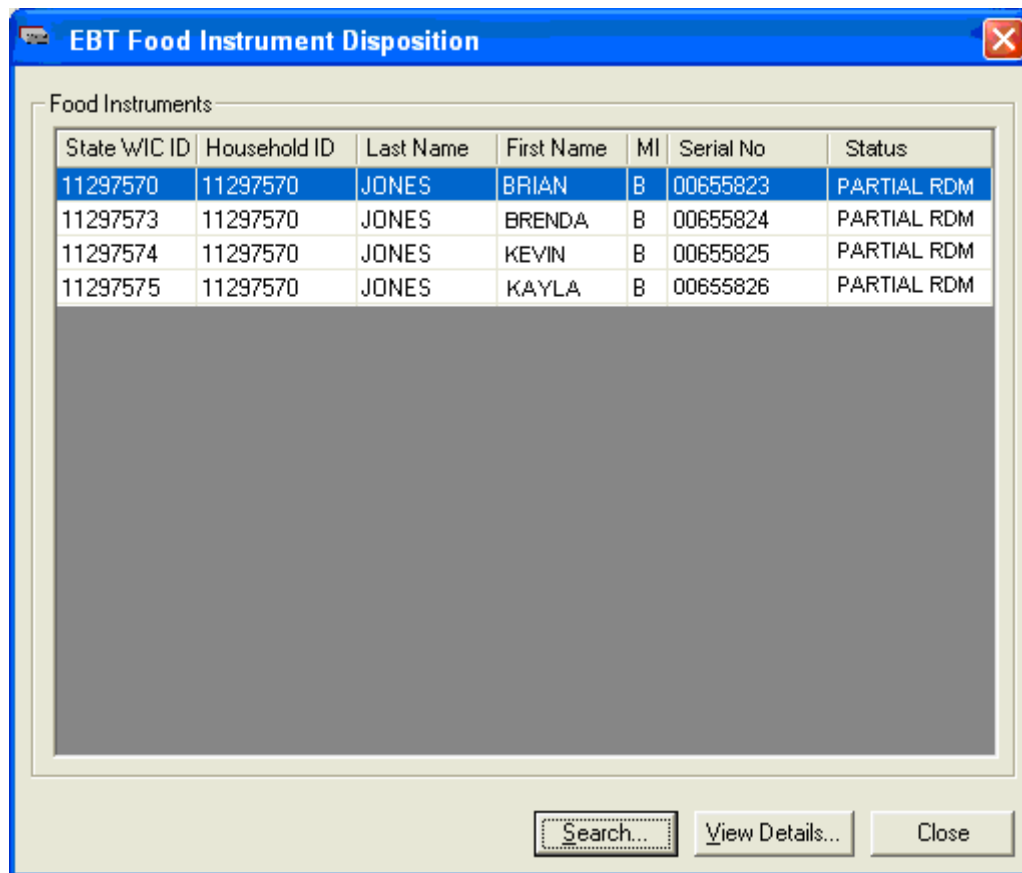


Figure 12 – EBT Food Instrument Disposition Dialog – Household ID View

### 3.7.1 Controls

This section describes the behavior of the controls on the EBT Food Instrument Disposition Dialog.

#### 3.7.1.1 Food Instrument List Display Grid (All Views)

This control allows the user to select the appropriate food instrument to view. The display grid contains columns that vary depending on the current view of the food instrument list.

In the **EBT PAN** view, the food instrument list contains the following columns:

- Serial Number
- Status
- State WIC ID
- Household ID
- Last Name
- First Name
- Middle Initial (MI)

In the **State WIC ID** and **Household ID** views, the food instrument list contains the following columns:

- State WIC ID
- Household ID
- Last Name
- First Name
- Middle Initial (MI)
- Serial Number
- Status

#### **3.7.1.2 Search Button**

This control allows the user to invoke the EBT Food Instrument Search function. The Search button will be enabled when the Dialog is active. It has a mnemonic of “S”.

#### **3.7.1.3 View Detail Button**

This control allows the user to view the details of the selected food instrument. The View Detail button will be enabled when the Dialog is active. It has a mnemonic of “V”.

#### **3.7.1.4 Close Button**

This control allows the user to exit the EBT Food Instrument Disposition Dialog and return to the main State Office application Dialog. The Close button will be enabled when the Dialog is active. Characteristics for the Close button are defined in *Consistencies*.

### **3.7.2 Processes**

This section describes the processes (navigation) that take place as a result of the actions taken on the EBT Food Instrument Disposition Dialog.

#### **3.7.2.1 Initializing the Interface**

Upon initial presentation of the dialog, the title bar text will be set to “EBT Food Instrument Disposition”

The Food Instruments grid will display results from the EBT Food Instrument Search described above in this document.

#### **3.7.2.2 Edits**

All controls on the EBT Food Instrument Disposition Dialog are read-only; therefore, there are no edits performed.

#### **3.7.2.3 Search for Food Instruments**

Upon selection of the Search button, the system will invoke the EBT Food Instrument Search Dialog described in this document.



### 3.7.2.4 View Detail

Upon selection of the View Detail button, the system will invoke the EBT Food Instrument Detail Dialog described in this document.

### 3.7.2.5 Data Map

Control Label	Entity	Attribute	Business Rule
State WIC ID	FoodInstrumentSet Ebt	StateWICID	
Household ID (The current household ID for the participant if you were to search for them)	Member	HouseholdID	
Last Name	Member	Last Name	
First Name	Member	First Name	
MI	Member	Middle Initial	
Serial Number	FoodInstrumentEbt	SerialNo	
Status	FoodInstrumentEbt	<p>“PARTIAL REDEMPTION” when FoodInstrumentEbt PaidAmt is greater than zero and the system date is less than equal to the ExpirationDate</p> <p>“REDEEMED” when FoodInstrumentEbt PaidAmt is greater than zero and the system date is greater than the ExpirationDate</p> <p>“VOIDED IN FULL” when the FoodInstrumentEbt PaidAmt is zero and VoidedDate is valued</p>	

Control Label	Entity	Attribute	Business Rule
		<p>“ISSUED” when the FoodInstrumentEbt PaidAmt is zero and VoidedDate is null and the system date is less than equal to the ExpirationDate</p> <p>“EXPIRED” when the FoodInstrumentEbt PaidAmt is zero and VoidedDate is null and the system date is greater than the ExpirationDate</p>	
Status	FoodInstrumentItemEbtRdm	<p>“PARTIAL REDEMPTION” when FoodInstrumentEbt PaidAmt is greater than zero, otherwise blank</p>	

### 3.8 EBT Food Instrument Detail

This Dialog allows the user to view the detail information about a food instrument. It is invoked when the user selects the View Detail button on the EBT Food Instrument Disposition Dialog as described in this document.

Food Instrument Information		
Serial Number	00655823	FI Type 00320 Clinic 02 05
Status	PARTIAL REDEMPTION	
Issued Date	06/17/2002	Participation Date 06/2002 Expiration Date 09/16/2004
First Date to Use	06/17/2002	Last Date to Use 07/16/2002
Latest Paid Date	07/01/2002	Total Paid Amount \$ 15.45

Participant Information	
State WIC ID	11297573 Household ID 11297570
Name	JONES, BRIAN B.
WIC Category	Child Priority 3

EBT	
EBT Account	1234567890
Last PAN#	1234567890123456789

Food Items Reconciliation Transactions EBT Account Close

Figure 13 – EBT Food Instrument Detail Dialog

#### 3.8.1 Controls

This section describes the behavior of the controls on the EBT Food Instrument Detail Dialog.

##### 3.8.1.1 Serial Number Text and Value Label

This control allows the user to view the Serial number of the food instrument. The value label will be filled with the value of the Serial-No attribute of the EBT-FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog.

### ***3.8.1.2 FI Type Text and Value Label***

This control allows the user to view the food instrument type of the food instrument. The value label will be filled with the value of the Food-Instrument-Type attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.3 Clinic Text and Value Labels***

These controls allow the user to view the clinic where the food instrument was issued. The value labels will be filled with the value of the Service-Site-ID attributes of the FOOD-INSTRUMENT-SET entity. The values will display in the inverse color of the Dialog. If the information is not currently available, the value labels will be blank.

### ***3.8.1.4 Status Text and Value Label***

This control allows the user to view the current status of the food instrument. The value label will be filled with one of the following values that represent the current status of the food instrument:

- ISSUED
- VOIDED IN FULL
- PARTIAL REDEEMED
- REDEEMED
- EXPIRED

It will display in the inverse color of the Dialog.

### ***3.8.1.5 Issued Date Text and Value Label***

This control allows the user to view the issued date of the food instrument. The value label will be filled with the value of the Issued-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.6 Participation Date Text and Value Label***

This control allows the user to view the participation date of the food instrument. The value label will be filled with the value of the Participation-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.7 Expiration Date Text and Value Label***

This control allows the user to view the expiration date of the food instrument. The value label will be filled with the value of the Expiration-Date attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

### ***3.8.1.8 First Date to Use Text and Value Label***

This control allows the user to view the first date to use of the food instrument. The value label will be filled with the value of the First-Use-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.9 Last Date to Use Text and Value Label***

This control allows the user to view the last date to use of the food instrument. The value label will be filled with the value of the Last-Use-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.10 Latest Paid Date Text and Value Label***

This control allows the user to view the paid date of the food instrument. The value label will be filled with the value of the Paid-Date attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

### ***3.8.1.11 Final Disposition Total Paid Amount Text and Value Label***

This control allows the user to view the paid amount of the food instrument. The value label will be filled with the value of the Paid-Amt attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information applies to the current status of the food instrument, the value will display in the “\$#####.##” format. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

### ***3.8.1.12 Void Date Text and Value Label***

This control allows the user to view the date that the food instrument was voided. The value label will be filled with the value of the Voided-Date attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value “N/A” will be displayed.

### ***3.8.1.13 Void Reason Text and Value Label***

This control allows the user to view the reason that the food instrument was voided. The value will be populated from the appropriate value in the reference dictionary table of the lookup database for the Void-Reason attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value "N/A" will be displayed.

### ***3.8.1.14 Reported Stolen Date Text and Value Label***

This control allows the user to view the date that the food instrument was reported as stolen. The value label will be filled with the value of the Reported-Stolen-Date attribute of the FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog. If the information does not apply to the current status of the food instrument, the value "N/A" will be displayed.

### ***3.8.1.15 State WIC ID Text and Value Label***

This control allows the user to view the State WIC ID of the participant who was issued the food instrument. The value label will be filled with the value of the State-WIC-ID attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.16 Household ID Text and Value Label***

This control allows the user to view the Household ID of the participant who was issued the food instrument. The value label will be filled with the value of the Household-ID attribute of the MEMBER entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.17 Name Text and Value Label***

This control allows the user to view the name of the participant who was issued the food instrument. The value label will be filled with the value of the Last-Name, First-Name and Middle-Initial attributes of the MEMBER entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

The value will display in {last name}, {first name} {middle initial} format.

### ***3.8.1.18 WIC Category Text and Value Label***

This control allows the user to view the WIC Category of the participant who was issued the food instrument. The value will be populated from the appropriate value in the reference dictionary table of the lookup database for the WIC-Status attribute of the MEMBER entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.19 Priority Text and Value Label***

This control allows the user to view the priority assigned to the participant who was issued the food instrument. The value label will be filled with the value of the Priority attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

### ***3.8.1.20 Food Items Button***

This control allows the user to view the food items that printed on the selected food instrument. The Food Items button will be enabled when the Dialog is active and the food instrument contains food items on the FOOD-ITEM-ON-CHECK table. It has a mnemonic of "F".

### ***3.8.1.21 Reconciliation Information Button***

This control allows the user to view the reason(s) that the selected food instrument was rejected. The Reject Information button will be enabled when the Dialog is active and if the Rejected column of the FoodInstrument table = "Y" for the selected Food Instrument. It has a mnemonic of "R".

### ***3.8.1.22 EBT Account Button***

This control allows the user to view the EBT Account information. The EBT Account button will be enabled when the Dialog is active. It has a mnemonic of "E".

### ***3.8.1.23 Close Button***

This control will allow the user to exit the EBT Food Instrument Detail Dialog and return to the EBT Food Instrument Disposition Dialog. The Close button will be enabled when the Dialog is active. It has no mnemonic. Characteristics for the Close button are defined in *Consistencies*.

## **3.8.2 Processes**

This section describes the processes (navigation) that take place as a result of the actions taken on the EBT Food Instrument Detail Dialog.

### ***3.8.2.1 Initializing the Interface***

Upon initial presentation of the dialog, the title bar text will be set to "EBT Food Instrument Detail"

The detail of the selected food instrument is displayed as defined for each field in the Controls section above.

### 3.8.2.2 Edit for Required Entry in Controls

All controls on the EBT Food Instrument Detail Dialog are read-only; therefore, there are no edits performed.

### 3.8.2.3 Food Items

Upon selection of the Food Items button, the system will invoke the EBT Food Instrument Items Dialog described in this document.

### 3.8.2.4 Reconciliation Information

Upon selection of the Reconciliation Information button, the system will invoke the Reconciliation Information Dialog described in this document.

### 3.8.2.5 EBT Account

Upon selection of the EBT Account button, the system will invoke the Manage Household EBT Account dialog described in Clinic Chapter 12 Section 13.

### 3.8.2.6 Data Map

Control Label	Entity	Attribute	Business Rule
Serial Number	FoodInstrumentEbt	SerialNo	
FI Type	FoodInstrumentEbt	FoodInstrumentTypeID	
Clinic	FoodInstrumentEbt	AgencyID and ServiceSiteID	
EBT Account	EBAccount	EBAccountID	
	EBTCardAcctActivity	EbtCardPANNbr	
	EBTCardAcctActivityFi	FirstDateToSpend	
	FoodInstrumentEbt	FirstDateToSpend	
Status	FoodInstrumentEbt	“PARTIAL REDEMPTION” when FoodInstrumentEbt PaidAmt is greater than zero and the system date is less than equal to the	



Control Label	Entity	Attribute	Business Rule
		<p>ExpirationDate</p> <p>“REDEEMED” when FoodInstrumentEbt PaidAmt is greater than zero and the system date is greater than the ExpirationDate</p> <p>“VOIDED IN FULL” when the FoodInstrumentEbt PaidAmt is zero and VoidedDate is valued</p> <p>“ISSUED” when the FoodInstrumentEbt PaidAmt is zero and VoidedDate is null and the system date is less than equal to the ExpirationDate</p> <p>“EXPIRED” when the FoodInstrumentEbt PaidAmt is zero and VoidedDate is null and the system date is greater than the ExpirationDate</p>	
Status	FoodInstrumentItemEbtRdm	<p>“PARTIAL REDEMPTION” when FoodInstrumentEbt PaidAmt is greater than zero, otherwise blank</p>	

<b>Control Label</b>	<b>Entity</b>	<b>Attribute</b>	<b>Business Rule</b>
Issued Date (Printed Date)	FoodInstrumentSetEbt	IssuedDate	
Participation Date (for the food instrument issuance period)	FoodInstrumentSetEbt	ParticipationDate	
Expiration Date (for the food instrument issuance period)	FoodInstrumentSetEbt	ExpirationDate	
First Date To Use (for the food instrument issuance period)	FoodInstrumentSetEbt	FirstUseDate	
Last Date To Use (for the food instrument issuance period)	FoodInstrumentSetEbt	LastUseDate	
State WIC ID	FoodInstrumentSetEbt	StateWICID	
Household ID (The current household ID for the participant if you were to search for them)	Member	HouseholdID	
WIC Category (for the food instrument issuance period)	FoodInstrumentSetEbt	WICSTATUS	
Priority (for the food instrument issuance period)	FoodInstrumentSetEbt	Priority	
Last PAN# (the benefits may have been loaded	FoodInstrumentEbt	EbtCardPANNbr	

Control Label	Entity	Attribute	Business Rule
onto a card that was lost and subsequently loaded onto a replacement card – this is the latest card number)			

### 3.9 EBT Food Instrument Items

This Dialog allows the user to view the food items issued on an EBT food instrument. It is invoked when the user selects the Food Items button from the EBT Food Instrument Detail Dialog as described in this document.

Food Prescription Item	Rx Qty	Rx UOM	Status	Food Category/Subcategory	Auth Units	UOM	Tot Rdmd
Whole Milk	24.00	Quarts	ISS	01-Milk 001-Whole	24.00	Quarts	12.00
WIC Cheese	4.00	Pounds	ISS	02-Cheese 000-All Authorized	4.00	Pounds	3.00
Half Dozen Eggs	5.00	HDZ	ISS	03-Eggs 000-Eggs	5.00	Half Doz	1.00
WIC Approved Juice	6.00	Cans	ISS	04-Juice 001-Concentrate	6.00	Cans	4.00
Ounces or less WIC Cereal	36.00	Ounces	ISS	05-Cereal 000-Dry Cereal	36.00	Ounces	12.30
Pound Bag Dry Beans or Peas	1.00	Pounds	ISS	06-Legumes 001-Dry Beans	1.00	Pounds	.00
16 Ounce Jar Peanut Butter	1.00	Jars	ISS	06-Legumes 002-Peanut Butter	1.00	Jars	1.00
Skim Milk	24.00	Quarts	VOID	01-Milk 003-Fat-free or Skim	.00	Quarts	.00

Figure 14 – EBT Food Instrument Items Dialog

Food Prescription Item	Rx Qty	Rx UOM	Status	Food Category/Subcategory	Auth Units	UOM	Tot Rdmd
16 Ounce Can Prosobee Powde	6.00	Cans	ISS	01-Formula 556-Prosobee Pwd 1	6.00	Cans	.00
16 Ounce Can Enfamil Powder	2.00	Cans	ISS	01-Formula 555-Enfamil Pwd 16	.00	Cans	2.00
16 Ounce Can Enfamil Powder	6.00	Cans	VOID	01-Formula 555-Enfamil Pwd 16	.00	Cans	.00

Figure 15 – EBT Food Instrument Items Dialog (formula)

### 3.9.1 Controls

This section describes the behavior of the controls on the EBT Food Instrument Items Dialog.

#### 3.9.1.1 Serial Number Text and Value Label

This control allows the user to view the serial number of the food instrument. The value label will be filled with the value of the Serial-No attribute of the EBT-FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog.

#### 3.9.1.2 Participation Date Text and Value Label

This control allows the user to view the participation date of the food instrument. The value label will be filled with the value of the Participation-Date attribute of the FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

#### 3.9.1.3 Food Items Display Grid

This control allows the user to view the food items issued and the status. The display grid contains the following columns:

- Item Issued
- Item Quantity
- Item Unit of Measure (Benefit UOM)
- Item Status
- EBT Food Category/Subcategory

- EBT Food Category/Subcategory Authorized Units (EBT Card Decrement Value) - Number of Authorized EBT Food Cat/Subcat Units to be decremented at the time of purchase - Issued units minus the redeemed units for the period
- EBT Food Category/Subcategory Unit of Measure
- Total Redeemed Units To-Date

The grid will contain an entry for each food item issued on the food instrument. The entries will be sorted in the order that the food items were added to the food instrument. The data in the grid is read-only.

#### ***3.9.1.4 Close Button***

This control will allow the user to exit the EBT Food Instrument Items Dialog and return to the EBT Food Instrument Detail Dialog. The Close button will be enabled when the Dialog is active. Characteristics for the Close button are defined in *Consistencies*.

### **3.9.2 Processes**

Upon initial presentation of the dialog, the title bar text will be set to "EBT Food Instrument Items"

The Check Number value label will display the currently selected check number

The Food Items display grid will contain an entry for each food item that printed on the food instrument.

#### ***3.9.2.1 Edits***

There are no updateable controls on this dialog, therefore no edits are defined.

#### ***3.9.2.2 Saving the Data***

There are no updateable controls on this dialog, therefore no data is saved.

### 3.9.2.3 Data Map

Control Label	Entity	Attribute	Business Rule
Serial Number	FoodInstrumentEbt	SerialNo	
EBT Account	EBAccount	EBAccountID	
	EBTCardAcctActivity	EbtCardPANNbr	
	EBTCardAcctActivityFi	FirstDateToSpend	
	FoodInstrumentEbt	FirstDateToSpend	
Participation Date	FoodInstrumentSetEbt	ParticipationDate	
PAN#	EBTCardAcctActivityFI	EbtCardPANNbr	
Rdmd Date	FoodInstrumentItemEbt Rdm	PurchaseDate	
Food Prescription Item	FoodInstrumentItemEbt	FoodItemID is used to get the FoodItem.Description	
Qty (Food Prescription Items aggregated for the EBA Account and participation period)	FoodInstrumentItemEbt	FoodItemQuantity	
UOM (Food Prescription Items aggregated for the EBA Account and participation period)	FoodInstrumentItemEbt	FoodItemUOM	
Status	FoodInstrumentItemEbt	“VOID” when	

Control Label	Entity	Attribute	Business Rule
		VoidedDate is valued, otherwise "ISS"	
Food Category/ Subcategory	FoodInstrumentItemEbt	FoodCategoryCd EBTFoodCatSubC ategory. FoodCatDescriptio n FoodSubCategory Cd EBTFoodCatSubC ategory. FoodSubCatDescri ption	
Authorized Units (Always the same as the food item quantity for this system. Some systems allow the benefit to be defined in quarts for example and then decremented in gallons.)	FoodInstrumentItemEbt and FoodInstrumentItemEbt Rdm	Issued units minus the redeemed units for the period:  FoodInstrumentIt emEbt FoodItemQuantity minus FoodInstrumentIt emEbtRdm Quantity Redeemed	
UOM	EBTFoodCatSubCategory	UnitOfMeasureCd	
Tot Rdmd (Total Redeemed)	FoodInstrumentItemEbt Rdm	QuantityRedeeme d	

### 3.10 EBT Food Instrument Item Reconciled Information

This Dialog allows the user to view the EBT reconciled transaction information for an EBT food instrument. It is invoked when the user selects the Reconciliation Transactions button from the EBT Food Instrument Detail Dialog as described in this document.

Vendor	Vendor/Merchant	PAN#	Rdm Date	Food Category/Subcategory	Status	Rdm	UOM	Paid Tot	Claim
000001	Sun Fresh Market	12345678901234597890	01/03/2005	01-Milk 001-Whole	RDM	6.00	Quarts	6.25	6.25
000001	Sun Fresh Market	12345678901234567890	01/03/2005	02-Cheese 000-All Authorized	RDM	2.00	Pounds	5.31	5.31
000003	Wal-Mart	12345678901234567890	01/07/2005	03-Eggs 000-Eggs	RDM	2.00	Half Doz	.89	.89
000003	Wal-Mart	12345678901234567890	01/07/2005	04-Juice 001-Concentrate	RDM	4.00	Cans	8.25	8.25
000003	Wal-Mart	12345678901234567890	01/07/2005	05-Cereal 000-Dry Cereal	RDM	12.30	Ounces	2.98	2.89
000003	Wal-Mart	12345678901234567890	01/07/2005	06-Legumes 001-Dry Beans	RJCT	1.00	Pkgs	.00	1.50
000003	Wal-Mart	12345678901234567890	01/07/2005	06-Legumes 002-Peanut Butter	RDM	1.00	Jars	1.16	1.16
000004	Super Market	12345678901234567890	01/15/2005	01-Milk 001-Whole	RDM	4.00	Quarts	4.26	4.26
000004	Super Market	12345678901234567890	01/15/2005	02-Cheese 000-All Authorized	RDM	2.00	Pounds	2.79	2.79

Buttons: Show All, Show Rejects Only, Close

Figure 16 – EBT Food Instrument Items – Reconciled Dialog

Vendor	Vendor/Merchant	PAN#	Rdm Date	Food Category/Subcategory	Status	Rdm	UOM	Paid Tot	Claim
000003	Wal-Mart	12345678901234597890	01/07/2005	06-Legumes 001-Dry Beans	RJCT	1.00	Pkg	.00	1.50

Buttons: Show All, Show Rejects Only, Close

Figure 17 – EBT Food Instrument Reject Information Dialog

#### 3.10.1 Controls

This section describes the behavior of the controls on the Food Instrument Reject Information Dialog.



#### *3.10.1.1 Serial Number Text and Value Label*

This control allows the user to view the check number of the food instrument. The value label will be filled with the value of the Serial-No attribute of the EBT-FOOD-INSTRUMENT entity. It will display in the inverse color of the Dialog.

#### *3.10.1.2 Participation Date Text and Value Label*

This control allows the user to view the participation date of the food instrument. The value label will be filled with the value of the Participation-Date attribute of the EBT -FOOD-INSTRUMENT-SET entity. It will display in the inverse color of the Dialog. If the information is not currently available, the value label will be blank.

#### *3.10.1.3 Reconciled Electronic Benefits Transactions Display Grid*

This control allows the user to view the electronic benefits transactions that have been reconciled to this food instrument. The display grid contains the following columns:

- WIC System Vendor ID
- Vendor Name/External Merchant ID
- PAN# (EBT Card Number)
- Redemption Date
- EBT Food Category/Subcategory
- Status
  - Redeemed
  - Rejected (The reasons are handled in the settlement system reporting)
- UOM (EBT Food Category/Subcategory Unit of Measure)
- Paid Total (The total amount paid for the transaction line)
- Claim (The amount the vendor claimed for the transaction)

The grid will contain an entry for each EBT transaction recorded for the food instrument. The entries will be sorted in ascending order. The data in the grid is read-only.

Transactions are received from the settlement system (either on-line EBT processor or off-line EBT processor) and applied per a set of rules.

If the food item was redeemed by the vendor and the claimed amount was rejected it will have a transaction with a rejected status.

#### *3.10.1.4 Close Button*

This control will allow the user to exit the Food Instrument Reject Information Dialog and return to the EBT Food Instrument Detail Dialog. The Close button will be enabled when the Dialog is active. It has no mnemonic. Characteristics for the Close button are defined in *Consistencies*.

### 3.10.2 Processes

#### 3.10.2.1 Initializing the Interface

Upon initial presentation of the dialog, the title bar text will be set to “Food Instrument Item – Reconciliation Transactions”

The Serial Number value label will display the currently selected Food Instrument number

The Reconciled Electronic Benefits Transactions display grid will contain an entry for each reconciled transaction that was recorded for the EBT food instrument.

#### 3.10.2.2 Edits

There are no updateable controls on this dialog, therefore no edits are defined.

#### 3.10.2.3 Saving the Data

There are no updateable controls on this dialog, therefore no data is saved.

#### 3.10.2.4 Data Map

Control Label	Entity	Attribute	Business Rule
EBT Account	EBAccount	EBAccountID	
	EBTCardAcctActivity	EbtCardPANNbr	
	EBTCardAcctActivityFi	FirstDateToSpend	
	FoodInstrumentEbt	FirstDateToSpend	
Participation Date	FoodInstrumentSetEbt	ParticipationDate	
Vendor	FoodInstrumentItemEbtRdm	VendorID	
Vendor/Merchant	Vendor	TradeName using the FoodInstrumentItemEbtRdm VendorID	
PAN#	EBTCardAcctActivityFI	EbtCardPANNbr	
Rdmd Date	FoodInstrumentItemEb	PurchaseDate	

Control Label	Entity	Attribute	Business Rule
	tRdm		
Food Category/ Subcategory	FoodInstrumentItemEb tRdm	FoodCategoryCd EBTFoodCatSubC ategory. FoodCatDescriptio n FoodSubCategory Cd EBTFoodCatSubC ategory. FoodSubCatDescri ption	
Status	FoodInstrumentItemEb tRdm	“RDM” when PaidAmt is greater than zero  “RJCT” when PaidAmt is zero	
Rdmd	FoodInstrumentItemEb tRdm	QuantityRedeeme d	
SerialNo	FoodInstrumentItemEb tRdm	SerialNo	
Paid Tot (Paid or Settled Redemption Amount)	FoodInstrumentItemEb tRdm	PaidAmt	
Claim (Claimed Redemption Amount)	FoodInstrumentItemEb tRdm	PurchasePrice * UpcPackageSizeU nits	